

# RECORD BOOK REFERENCE: PART 5

## **Involvement Records:**

- ⇒ A community service project and demonstration is required for your record book and to meet your “member in good standing” requirements each year.
- ⇒ Be specific and completely fill in all boxes.
- ⇒ Be sure to use different answers for “What did you learn” in all of the sections and write in complete sentences.

## **Activity Logs and Project Manual Pages:**

- ⇒ Ensure that you keep an accurate record of activities.
- ⇒ Complete all required manual pages and insert them into your record book.

## **Record Book Type:**

- ⇒ Horse and dog records should both be in a separate binder from livestock records.
- ⇒ If you have more than one livestock project be sure you check each species on the first page of your livestock record book.

## **Other Information:**

- ⇒ Check that labeling is consistent and correct on all pages of your record books.
- ⇒ Remove previous years records and activity pages from your record book binder.
- ⇒ Livestock records should be in a record book cover or binder when turned in. \*Record book covers can be purchased at the Extension office for \$3/cover.
- ⇒ Remember to label your record book cover.